

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Knollwood Elementary

Regular Meeting
December 14, 2023

I. OPENING ITEMS

- A. Call to Order**
- B. Roll Call**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: None

- C. Pledge of Allegiance**

II. AGENDA

- A. Motion to approve the agenda.**

23-182 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

- A. Colleen Mudore – Recognizing Stephony Brown and Owen Weese.**
Recognize the Lions Club donation of \$ 3000 for the purchase of coats, boots, etc. for local families.
Recognize We Care Closet for their donation of coats, shoes, books, and toys.

IV. TREASURER'S BUSINESS

- A. Reports- None**
- B. Approval of Minutes**

23-183 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – November 9, 2023

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

RECORD OF PROCEEDINGS

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C. Approval of Purchase Orders

- 23-184** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

23-185 D. Approval of Financial Statements

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

E. OSBA Resolution

- 23-186** Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached resolution authorizing the treasurer to purchase an employee dishonesty and faithful performance of duty policy through the Ohio School Board Association's sponsored program. This policy is in lieu of the surety bond required for treasurers per R.C. 3.061.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

- 23-187** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items A-D.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

Tiffany Williams, Knollwood and Transportation SSP Monitor, requesting a Medical Leave of Absence beginning December 15, 2023 through January 29, 2024.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
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December 14, 2023

B. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

Jean Coleman, Bus Driver, Step 2, 4 hrs./day, 181 days/yr. plus contracted holidays (prorated), effective December 15, 2023.

C. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

Sadie Tulino, BHS Assistant Cheer Coach (Winter Season Only), Class IV, Step 0, effective December 15, 2023.

Michelle Rector, BMS Student Council Advisor .5, Class IV, Step 0, effective retroactively to August 18, 2023.

D. Certified/Long Term Substitute.

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

Jesse Moran, BIS/BHS Long-Term Substitute, for the period of January 3, 2024-June 6, 2024.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

VI. Business Operations

23-188

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **DATA SERV RESOURCE AS A SERVICE AGREEMENT PROPOSAL.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

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- 23-189** Mrs. Jensen moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education **REPLACE THE CURRENT BOARD POLICY KMB** with the attached, waiving two readings.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

- 23-190** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL CURRICULUM GUIDE WITH ADJUSTMENTS/CHANGES** for the 2024-2025 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

VII. Comments from the Public

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. Standing Committee Report

A. Joint Vocational School – Sandy Jensen

Discussion on banned books.

B. Athletic Counsel – Sheila Lopez

Wrestling has started. There will be a two-day tournament with seventeen schools on December 28th at BHS.

C. Legislative Liaison – Amy DeLuca

DEW, Department of Education and Workforce, has been confirmed.

Stephen Dackin is the Director.

HB 8, Parents Bill of Rights.

HB 118, Single sex restroom access.

Endowment Fund – Lisa Miller

There will be a Pick 3 fundraiser.

D. S.A.L.T. – Student Achievement Leadership Team- Pat Czech

E. Finance

F. Centennial Committee

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Cyndi Hayes is reaching out to newspaper.
Jon was on front page of Journal.

IX. EXECUTIVE SESSION

23-191

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:30 PM

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvened from executive session by consent at **7:20 PM**

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No: None
Motion Carried: 5-0

X. Adjournment

23-192 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:21 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0



Rachel L. Tansey, Treasurer



Amy DeLuca, Board President

The next Regular Board Meeting will be January 11, 2024, at 5:30 PM at the Administration Center